



City of San Antonio

ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: Request for Competitive Sealed Proposal (RFCSP) - ANNUAL CONTRACT FOR TAXI SERVICES FOR THE SAMHD USERS (NON-MEDICAL EMERGENCY)

Solicitation Number: RFCSP 16-032, 6100006276

Description: The City of San Antonio Metropolitan Health District seeks proposals to provide door-to-door transportation services for program participants for various non-emergency medical appointments and meetings.

Applicable Product Categories: NIGP 96217

Date Issued: DECEMBER 15, 2015

Bid Due Date & Time: JANUARY 15, 2016 at 2:00 P.M. CT

Pre-Submittal Conference: NONE SCHEDULED

Staff Contact Person: KATHERINE ZABAWA, PROCUREMENT SPECIALIST II,
KATHERINE.ZABAWA@SANANTONIO.GOV

Evaluation Committee Voting Members:

Judit Vega, Senior Management Coordinator

Tommy Camden, Health Program Manager

Sian Hill, Health Program Manager

Kori Eberle, Health Program Manager

Pursuant to Section 010-Restriction on Communications, Respondents are prohibited from communicating with: 1) elected City officials and their staff regarding the RFCSP or proposals from the time the RFCSP has been released until the contract is posted as a City Council agenda item; and 2) City employees from the time the RFCSP has been released until the contract is awarded.

Exceptions to the Restrictions on Communications:

Respondents may submit written questions concerning this RFCSP to the Staff Contact Person listed below until **January 4, 2016 at 2:00 P.M. Central Time**. Questions received after the stated deadline will not be answered. All questions shall be sent by e-mail.

Katherine Zabawa, Procurement Specialist II
City of San Antonio, Finance Department – Purchasing Division
Katherine.zabawa@sanantonio.gov

Questions submitted and the City's response will be posted with this solicitation.

To view this solicitation, go to <https://supplierservice.sanantonio.gov/iri/portal>. If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response.

TO REGISTER: You will need to complete the vendor registration by accessing the SAePS Vendor Registration at <http://www.sanantonio.gov/purchasing/SAePS.aspx>. Questions regarding registration may be submitted to the SAePS Hotline at: (210) 207-0118 or by email at: vendors@sanantonio.gov

Note: After you have successfully registered, you will need to send an email to the staff contact person requesting to be added to the solicitation vendor distribution list.